

# Cessnock High School



## ROLES AND RESPONSIBILITIES OF CAPTAINS AND VICE CAPTAINS

### General Roles and Responsibilities:

Captains and vice-captains are expected to:

- Be positive role models in their behaviour and presentation, for all students at Cessnock High School.
- Represent the school at official functions.
- Chair the Principal's Assembly on a two-week cycle.
- Be actively involved in all school activities.

### Captains:

The two captains are expected to:

- Be available to promote and represent the school at all times.
- Represent the school at the Australia Day Festivities in Cessnock.
- Represent the school at Anzac Day ceremony in Cessnock.
- Represent the school at the Governor's function in Sydney.
- Represent the school at Educational Week ceremonies in Hunter/Central Coast Region.
- Represent the school in each of the feeder primary schools.
- Chair the Principal's Assembly and the SRC meeting on a two-week cycle.
- Provide leadership within the SRC, draft the Student Leadership Section of the School Strategic Plan, and meet on a regular basis with the teacher co-ordinating the SRC.
- Attend the SRC Camp, and School Leadership Conferences.
- Demonstrate leadership in Year 12 meetings.
- Meet with the Principal each week to discuss issues related to the school.
- Meet regularly with the Captains' / Vice Captains' mentor.
- Show leadership in the Year 7 Induction Program in Week 1 of Term 1.

### Vice Captains:

The two vice captains are expected to:

- Relieve the captains when they are absent or unavailable.
- Represent the school in each feeder primary school.
- Chair the Principal's Assembly on a two-week cycle.
- Provide leadership within the SRC, draft the Student Leadership Section of the School Strategic Plan, and meet on a regular basis with the teacher co-ordinating the SRC.
- Meet with the Principal each week to discuss issues related to the school.
- Show leadership in the Year 7 Induction Program in Week 1 of Term 1.

If I am elected to one of these leadership positions, I will do my very best to fulfil these roles and responsibilities.

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Student's Signature

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Principal's Signature